

## MINUTES

### Livingston County Public Health Department

TB

TB

Monday, September 08, 2014, 5:45 pm - 6:00 pm

Livingston County Public Health Conference Room

#### In Attendance:

James Day, D.D.S., Janine Boggs, J.D., MaLinda Hillman

#### Not In Attendance:

Joe Steichen, Nathan Holt, M.D.

#### A. Call to Order

Janine Boggs called the meeting to order at 5:45 PM.

#### B. Approval March 10, 2014 Mtg Minutes No mtg June 9, 2014

Minutes were approved as submitted.

#### C. Reports

##### 1. Statistical Report

A total of 66 clients received services from the clinic. There was one Quantiferon TB Gold test done. No TB cases were identified.

##### 2. Quarterly Financial Reports for June and September 2014

The beginning balance March 1, 2014: \$42,109.15. Receipts for the second quarter: \$216.00. Disbursements for the second quarter: \$6,333.30. Balance on hand as of May 31, 2014: \$35,991.85

The beginning balance for the third quarter: \$35,991.85. Third quarter receipts: \$14,132.20 which includes a distribution for the TB tax levy. Disbursements for the third quarter: \$6,459.72. Balance on hand as of August 31, 2014: \$43,664.33.

Move: James Day, D.D.S. Second: Janine Boggs, J.D. Status: Passed

#### D. Old Business

##### 1. Appointment of Janine Boggs J.D. & physician for three year terms

Janine Boggs was reappointed for a three year term. Dr. Nathan Holt resigned from the board. Dr. Kate Austman agreed to serve on the board and MaLinda will submit the recommendation to the Livingston County Board.

#### E. New Business

##### 1. Agreement: Livingston Cty Tuberculosis Care and Treatment Board and Livingston Cty Board of Health

The Livingston County Board of Health approved this agreement at their June meeting. It's an agreement between the Board of Health and TB Board delineating duties for an annual administrative fee of \$31,000.

Move: James Day, D.D.S. Second: Janine Boggs, J.D. Status: Passed

##### 2. Provision of Services

No changes made from the previous year.

##### 3. FY 15 Budget

MaLinda Hillman presented the draft budget for TB along with a history of the TB rate/dollar amounts for the levy. A TB worksheet was available showing current finances/budget and historical data. It is proposed to lower the TB levy from \$29,500 to \$28,000.

Move: James Day, D.D.S. Second: Janine Boggs, J.D. Status: Passed

##### 4. Election of Officers

Janine Boggs will serve as President with James Day to serve as Secretary.

Move: James Day, D.D.S. Second: Janine Boggs, J.D. Status: Passed

#### F. Adjourn

Next meeting December 8, 2014

Move: James Day, D.D.S. Second: Janine Boggs, J.D. Status: Passed