

LIVINGSTON COUNTY TB BOARD
MEETING MINUTES
March 10, 2014

PRESENT:	TB Board	James Day, D.D.S Janine Boggs, J.D.
ABSENT:	TB Board Livingston County Board	Muhammad Zafar, M.D. Joe Steichen
PRESENT:	Health Department	MaLinda Hillman, Adm.

- I. Call to Order
The meeting was called to order by Janine Boggs, Secretary, at 5:45 PM in the health department's conference room.
- II. Approval of September 8, 2013 Meeting Minutes
Meeting minutes will stand as submitted. There wasn't a TB Board meeting on December 9, 2013 due to a lack of a quorum.
- III. Reports
 - A. Statistical Report Annual & Quarterly
MaLinda reviewed the statistical report for fiscal year 2013 and the first quarter of 2014. There was a total of 241 clients served in FY 13 with 1 individual placed on preventive medication. Due to the shortage of TB testing antigen, a screening process was implemented instead of TB skin testing for certain individuals. There weren't any active cases of TB identified in FY 2013. For the first quarter of 2014, there were 27 clients served.
 - B. Financial Report Annual & Quarterly
The balance on hand as of December 1, 2012: \$42,103.86. Annual receipts: \$31,770.18 Annual disbursements: \$27,011.48. The leaves a balance on hand as of the end of fiscal year 2013 of \$46,862.56. Detailed financial information on the receipts and disbursements was furnished. For the first quarter of fiscal year 2014, receipts were: 2,932.82 and disbursements: \$7,686.23. This leaves a balance on hand as of February 28, 2014 of \$42,109.15. Jim Day made a motion, seconded by Janine Boggs, to approve the financial reports as submitted. Motion carried.
- IV. Old Business
None.
- V. TB Bylaws
Members were furnished a copy of the TB Board's Bylaws to review.

VI. Annual TB Report

MaLinda reviewed the FY 13 Annual Financial Report which included historical data from 2005 on. Jim Day made a motion, seconded by Janine Boggs, to approve the report. Motion carried.

VII. New Business

A. Consultant Physician Agreement for TB Services

MaLinda briefly reviewed the consultant physician agreement with Dr. John Rinker for FY 2014. There weren't any changes made from the previous year. Jim Day made a motion, seconded by Janine Boggs, to approve the report. Motion carried.

B. Recommendation to Livingston County Board for appointment to TB Board

Dr. Zafar has requested to go off the TB Board after 34 years of service. Jim Day made a motion, seconded by Janine Boggs, to recommend to the Livingston County Board the reappointment of Janine Boggs and the appointment of Dr. Nathan Holt to the TB Board for a three year term starting June of 2014. Motion carried.

VIII. Adjourn

Jim Day made a motion, seconded by Janine Boggs, to adjourn the meeting until June 9, 2014. The TB Board will meet at 5:45 PM. Motion carried.

Respectfully submitted,

Janine Boggs J. D.
TB Board Secretary

JB/mh