

MINUTES

Livingston County Public Health Department

TB

TB

Monday, June 12, 2017, 5:45 pm - 6:00 pm

Livingston County Health Department Conference Room

In Attendance

James Day, D.D.S.; Joe Steichen; Katherine Austman, M.D.;
MaLinda Hillman, RN, BSN, CPHA

Not In Attendance

Bob Young; Janine Boggs, J.D.

I. Call to Order

The meeting was called to order by Dr. Katherine Austman at 5:45 PM. There was one guest present: John Slagel, also a county board member.

II. Approval March 13, 2017 Meeting Minutes

The March 13, 2017 meeting minutes were approved as submitted.

Move: James Day, D.D.S. Second: Katherine Austman, M.D. Status: Passed

III. Reports

A. Statistical Report - Quarterly

21 clients were served this quarter with skin tests and one individual was placed on medication as a positive reactor.

B. Financial Reports - Quarterly

The Balance on Hand as of March 1, 2017 was \$51,426.86. The Auditing Firm (Mack & Associates) made an adjustment of \$62.60 to the beginning balance during the FY16 audit. Total receipts for the 2nd quarter: \$308.98. Total disbursements for the 2nd quarter: 6,482.97. The Balance on Hand, including the adjustment, as of May 31, 2017: \$45,315.47. A detailed list of revenue/disbursements was available.

A motion was made to approve the Financial Report for the 2nd quarter including the audit adjustment.

Move: James Day, D.D.S. Second: Katherine Austman, M.D. Status: Passed

IV. Old Business

V. TB Board Appointments

Janine Boggs 6/2017 - 5/2020

The Livingston County Board appointed Janine Boggs, J. D. to a three year term on the TB Board (6/1/2017 - 5/31/2020).

VI. New Business

A. Agreement between Livingston County Tuberculosis Care and Treatment Board and Livingston County Board of Health

The annual agreement between the TB Board and the Livingston County Board of Health was briefly reviewed. This agreement delineates responsibilities of both, with a payment of \$21,000 to the health department for services.

Agreement was approved as submitted and starts July 1, 2017.

Move: James Day, D.D.S. Second: Katherine Austman, M.D. Status: Passed

B. FY 2018 Budget

MaLinda presented the proposed budget for the TB Board for Fiscal Year 2018. This keeps the TB levy at the same amount of \$27,000. Projected income: \$28,535. Projected expenditures: \$29,035. This budget is very similar to the current budget.

Move: James Day, D.D.S. Second: Katherine Austman, M.D. Status: Passed

VII. Adjourn - Next Meeting September 11, 2017

The meeting was adjourned.

Move: James Day, D.D.S. Second: Katherine Austman, M.D. Status: Passed

Respectfully submitted:

Katherine Austman M.D.
TB Board Secretary
KA/mh