



Public Health
Prevent. Promote. Protect.

AGENDA

**Livingston County Public Health Department
Board of Health
BOH March 2023
Monday, March 13, 2023, 6:00 pm - 8:00 pm
LCHD Conference Room**

I. Call to Order

II. Approval December 12, 2022 Meeting Minutes

III. Reports

- A. Administrative Report - Jackie Dever
- B. Nursing Report - Tondra Harris
- C. CLIA Report - Tondra Harris
See nursing report
- D. Environmental Health - Donnie Simmons
- E. Advisory Board Reports - Jackie Dever
 - a. Healthy Families Advisory Board
 - b. Senior Advisory Council
- F. Quarterly Financial
- G. Quarterly Wellness Financial
- H. Gladys Kohrt Memorial Fund
 - I. Donation/Cancer Fund

IV. Old Business

V. New Business

- A. Statement of Economic Interest for Board Members
Will be distributed at meeting or sent to individuals if absent.
- B. Livingston County SNS and All Hazard Plan Annual Review
Policy/Procedure manual available for review at meeting.
- C. Policy Review and Approval
 - a. Case Coordination Unit Policies
No changes
 - b. Fees
No changes this quarter.
 - c. Fiscal Policy

- No changes
- d. Job Descriptions
 - No changes
- e. OSHA/Bloodborne Pathogen/Exposure Control Plan
 - No changes.
- f. Personnel
 - No changes
- g. Safety Data Sheets
 - No changes
- h. Wellness
- D. Annual Public Health Reports
 - a. 2022 Printed Annual LCHD Report
 - b. Annual Agency Financial Report
 - c. Annual Program Expense Report
- E. Annual Communicable Disease Report
- F. Annual Report Livingston County Public Health Nursing Program
- G. Approval for Grants & Contracts for Grant FY23
 - a. COVID-19 Vaccination Grant
 - Continue vaccination efforts and assist with Mpox, influenza and other recommended vaccination efforts.
 - b. Oral Health Needs Assessment Plan Phase 2
 - In follow-up to the Oral Health Needs Assessment Plan developed in 2019, IDPH will be granting Livingston County \$8,000 for OHNAP 2, implementation of the plan, for FY24. Since maintaining communication with representatives from IDPH's Oral Health Division, Livingston County has remained at the forefront of this opportunity for funding. Chosen from activities and needs identified in OHNAP 1, FY24's grant activities will pertain to oral health literacy for both community members (focus of schools & families) and providers (focus of Medicaid reimbursement and assistance).
- H. Bylaws
 - a. Board of Health Bylaws
 - No changes
 - b. CCU Senior Advisory Board Bylaws
 - No changes
 - c. HFI Advisory Board Bylaws
 - No changes
 - d. TB Bylaws
 - No changes
- I. Appointments

- a. Appointment of Administrator to Act as Designee in Lieu of Board President and Director of Nursing in Lieu of Administrator
- b. CCU Advisory Board Appointment

We would like to add Karen Donovan to the CCU Adv. Bd. Karen retired from Futures and currently serves on the Area Aging Board. She is very interested in serving on this board also to help improve the lives of our seniors in Livingston Co.

J. Quarterly Program Statistics

K. Employee Activity Report

VI. Executive Session - if needed

VII. Adjourn - Next Meeting June 12, 2023.