

AGENDA

**Livingston County Public Health Department
Board of Health
BOH March 2022
Monday, March 14, 2022, 6:00 pm - 8:00 pm
LCHD Conference Room**



Public Health
Prevent. Promote. Protect.

I. Call to Order -this meeting will be held in the conference room of the new building.

II. Approval December 9, 2021 Meeting Minutes

III. Reports

- A. Administrative Report - Jackie Dever
- B. Nursing Report - Tondra Harris
- C. CLIA Report - Tondra Harris
- D. Environmental Health - Donnie Simmons
- E. Advisory Board Reports - Jackie Dever
 - a. Healthy Families Advisory Board 2/23/22
 - b. Senior Advisory Council
- F. Quarterly Financial
- G. Quarterly Wellness Financial
- H. Gladys Kohrt Memorial Fund
- I. Donation/Cancer Fund

IV. Old Business

- A. American Rescue Plan Update

V. New Business

- A. Statement of Economic Interest for Board Members
- B. Livingston County SNS and All Hazard Plan Annual Review
Policy/Procedure manual available for review at meeting.
- C. Policy Review and Approval
 - a. Case Coordination Unit Policies

IDOA is partnering with Maximus who will working with CCU staff when completing Choices for Care prescreens on individuals going into nursing homes.

Staff will be completing a Level I OBRA to indicate whether or not the individual seeking placement has any mental health issues.

The mental health issue needs to be addressed before the client can enter the

nursing home. During this process, staff will be inputting all of their information online through Assessment Pro software.

Once done, Maximus will review the information to determine whether or not the person needs additional mental health services.

b. Fees

Shingles Vaccine increased.

c. Fiscal Policy

Updated the WIC section to include change from Cornerstone/Food Instruments to WIC/EBT card

d. Job Descriptions

No changes

e. OSHA/Bloodborne Pathogen/Exposure Control Plan

f. Personnel

No changes

g. Safety Data Sheets

No changes

h. Wellness

No changes

D. Annual Public Health Reports

a. 2021 Printed Annual LCHD Report

b. Annual Agency Financial Report

c. Annual Program Expense Report

E. Annual Communicable Disease Report

F. Annual Report Livingston County Public Health Nursing Program

G. Approval for Grants & Contracts for Grant FY22

H. Bylaws

a. Board of Health Bylaws

No changes

b. CCU Senior Advisory Board Bylaws

No changes

c. HFI Advisory Board Bylaws

No changes

d. TB Bylaws

No changes

I. Appointments

a. Appointment of Administrator to Act as Designee in Lieu of Board President and Director of Nursing in Lieu of Administrator

J. Quarterly Program Statistics

K. Employee Activity Report

VI. Executive Session - if needed

VII. Adjourn - Next Meeting June 13, 2022.