

## AGENDA

**Livingston County Public Health Department  
Board of Health  
BOH September 2023  
Monday, September 11, 2023, 6:00 pm - 8:00 pm  
LCHD Conference Room**



**Public Health**  
Prevent. Promote. Protect.

### **I. Call to Order by President Day - Introductions**

### **II. Approval of June 12, 2023 BOH Meeting minutes and August 28, 2023 Budget Committee Meeting minutes.**

### **III. Reports**

- A. Administrative Report - Jackie Dever, Administrator
- B. Nursing Report - Tondra Harris, R.N., Director of Nursing
- C. CLIA Report - Tondra Harris, R.N., Director of Nursing  
See nursing report.
- D. Environmental Health Report - Donnie Simmons, L.E.H.P., Director of Environmental Health
- E. Advisory Board Reports
  - a. Senior Advisor Council
  - b. HFI Advisory Board
- F. Quarterly Financial - Jackie Dever, Administrator
- G. Quarterly Wellness Financial - Jackie Dever, Administrator
- H. Gladys Kohrt Memorial Fund - Jackie Dever, Administrator
- I. Donation/Cancer Fund - Jackie Dever, Administrator

### **IV. Old Business**

- A. Drive-thru Facility  
See Adm Rpt for update.
- B. Strengthening Illinois Public Health Administration grant policy
- C. Election of Officers  
Postponed from June 2023 meeting

### **V. New Business**

- A. FY 2024 Budget for LCHD
- B. Staff Raises  
\$1.50 recommended by the County Board. Raises go into effect on December 1, 2023.
- C. New Grant Approval  
None for this quarter.

- D. Fee Changes
- E. PTHS School Based Health Center
  - a. Appoint School Based Health Clinic Advisory Board for School Year 2023/2024
  - b. PTHS SBHC Advisory Board Bylaws
  - c. SBHC Income and Expense Report
- F. Policy Review
  - a. Environmental Health
    - No changes
  - b. Fiscal Policies
  - c. IL Breast and Cervical Cancer (IBCCP)
    - No changes
  - d. Personnel policy
    - No changes
  - e. Vision & Hearing Policies
    - No changes

**VI. Other**

- A. Program Statistics
- B. Employee Activity Report

**VII. Adjourn until December 11, 2023**