



**Public Health**  
Prevent. Promote. Protect.

## AGENDA

**Livingston County Public Health Department  
Board of Health  
BOH December 2022  
Monday, December 12, 2022, 6:00 pm - 8:00 pm  
LCHD Conference Room**

### **I. Call to Order by President Day - Introductions**

### **II. Public Comment**

A. Presentation of Susan Beecher Curtis Memorial

### **III. Approval of September 19, 2022 Meeting Minutes**

### **IV. Reports**

- A. Administrative Report - Jackie Dever
- B. Director of Nursing Report - Tondra Harris
- C. CLIA Report - Tondra Harris
- D. Environmental Health Report - Donnie Simmons
- E. Advisory Board Reports - Jackie Dever
  - a. CCU Advisory Board
  - b. HFI Advisory Board
  - c. School Based Health Clinic
- F. Quarterly/Annual Financial
- G. Quarterly/Annual Wellness Financial
- H. Gladys Kohrt Memorial Fund
- I. Donation/Cancer Fund

### **V. Old Business**

- A. Drive Thru Facility Building Update  
See Administrator's report.

### **VI. New Business**

- A. Farmers Market Permit
- B. Board of Health Appointment  
John M. Rinker MD - reappointment for 3 years.
- C. Certification/Appointment of Physicians for Public Health.  
Appointment of John Rinker, MD and Katherine Austman, MD as the physicians for Public Health.
- D. Grant Approval

Extension of COVID 19 Response Grant till 6/30/2023

E. Fee Changes

F. Policy Review

a. Food Program

No changes

b. Freedom of Information Annual Summary

c. HIPAA Privacy & Security Policies - Risk Analysis

d. HFI

No changes this quarter.

e. Home Nursing

No changes

f. Liv. Co. Public Health Dept. Addendum to the Liv. Co. Personnel Policies

See page 11 for change to agree with Co. Policies

g. Local Records Retention Policy

h. Narcan - LHPG

24 doses available for distribution through Health Ed program.

i. STI Policies

Updated treatment policy to agree with new guidelines. Guidelines available upon request.

G. Allocation for FY23

H. 2023 Holidays

FYI only - approved at Dec. Co. Bd. Mtg

I. FY 2023 Board of Health Meeting Dates

March 13, 2023

June 12, 2023

September 11, 2023

December 11, 2023

**VII. Other**

A. Program Statistics

B. Activity Report

**VIII. Adjourn until March 13, 2023**