

## AGENDA

**Livingston County Public Health Department  
Board of Health  
BOH September 2022  
Monday, September 19, 2022, 6:00 pm - 8:00 pm  
LCHD Conference Room**



**Public Health**  
Prevent. Promote. Protect.

### **I. Call to Order by President Day - Introductions**

### **II. Approval of June 13, 2022 BOH Meeting minutes and August 15, 2022 Officer's Budget Meeting minutes.**

### **III. Reports**

- A. Administrative Report - Jackie Dever, Administrator
- B. Nursing Report - Tondra Harris, R.N., Director of Nursing
- C. CLIA Report - Tondra Harris, R.N., Director of Nursing
- D. Environmental Health Report - Donnie Simmons, L.E.H.P., Director of Environmental Health
- E. Advisory Board Reports
  - a. Senior Advisor Council  
Meeting was canceled for this quarter.
  - b. HFI Advisory Board
- F. Quarterly Financial - Jackie Dever, Administrator
- G. Quarterly Wellness Financial - Jackie Dever, Administrator
- H. Gladys Kohrt Memorial Fund - Jackie Dever, Administrator
- I. Donation/Cancer Fund - Jackie Dever, Administrator

### **IV. Old Business**

- A. Drive Thru Facility  
Bids opened August 31st. To the full Board in Sept. with construction to start in October. Completion expected May 2023.
- B. Tobacco Free Campus Policy

### **V. New Business**

- A. FY 2023 Budget for LCHD
- B. Staff Raises - Mileage Reimbursement Rate  
\$1.50 recommended by County Board. Raises will go into effect December 1, 2022, instead of January. Mileage increased to \$.625 per IRS.
- C. New Grants  
No new grants this quarter.

D. Equipment Purchase

White board and installation - estimated \$6900. Purchased with Crisis grant funding.

E. Fee Changes

F. PTHS School Based Health Center

a. Appoint School Based Health Clinic Advisory Board for School Year 2022/2023

b. PTHS SBHC Advisory Board Bylaws

c. SBHC Income and Expense Report

G. Policy Review

a. Environmental Health

No changes

b. Fiscal Policies

c. IL Breast and Cervical Cancer (IBCCP)

No changes

d. Vision & Hearing Policies

No changes

**VI. Other**

A. Program Statistics

B. Employee Activity Report

**VII. Adjourn until December 12, 2022**