

## MINUTES

Livingston County Public Health Department  
Board of Health  
BOH June 2023  
Monday, June 12, 2023, 6:00 pm - 8:00 pm  
LCHD Conference Room



Public Health  
Prevent. Promote. Protect.

### In Attendance

Armin Groom; Donnie Simmons, LEHP; Jackie Dever RN, BSN; Jeanne Elliott, R.N.; John M Rinker, M.D.; Katherine Austman, M.D.; Patricia Platz, R.N.; Tondra Harris RN

### Not In Attendance

Gina Manker; James Day, D.D.S.; Janine Boggs, J.D.; Sarah Bork Breeden

### I. Call to Order by President Day

Meeting was called to order by Armin Groom, in the absence of Dr. Day at 6:00 PM

### II. Approval of March 13, 2023 Meeting Minutes

Minutes were approved as submitted.

Move: Katherine Austman, M.D. Second: John M Rinker, M.D. Status: Passed

### III. Reports

#### A. Administrative Report

jdever

The Public Health Emergency that was in effect since January 2020 and the National Emergency Declaration that was in effect since March 2020 ended on 5/11/23 at both the Federal and State levels. There will no longer be data available re: transmission or community levels of disease; COVID will remain reportable; no changes to isolation/quarantine; vaccines will still be offered free of charge until Federal stash is depleted; hospitals/LTCs will still report cases/outbreaks; levels of risk will be based on hospital surveillance, similar to those used during flu season.

DRIVE-THRU FACILITY UPDATE: There were no bids on the Request for Qualifications that was released 2/24/23. In discussing reasons for this, it was felt that it was a timing issue as most companies already had projects planned for the spring/summer. I met with the property committee in May to answer questions re: the need/use of the building. Motion carried to authorize the release of the RFQ and RFP this summer or early fall at the latest.

Most of the FY24 grants have been submitted. The CHP grant is to be released after the budget is signed. Due to the request for increased funding, IDPH did not want to send out the budget and then do amendments if the increase was approved. DHS contacted us re: an increase in the HFI grant for FY24. They would like to see another case worker hired to allow for an increase in caseload. SBHC was a competitive grant this year for the first time. We were notified that our FY24/25 application was approved for full funding. This is also the first year that we received full funding. Due to the increase in funding, we returned the Humiston Trust monies that we had received to assist with FY24 and FY25.

I participated in the 2023 Public Health Administrators Day at the Capitol to meet with legislators. We visited more than 20 legislators to advocate for the importance of increasing Local Health Protection grant funding for local health departments. The Local Health Protection Grant has been appropriated to the Illinois Department of Public Health at \$19 million for more than a decade. These monies fund 97 certified local health departments at about \$2.85 per Illinois resident and has not been substantially increased for more than a decade. The Governor's budget proposed an increase to \$20 million, which is appreciated, but equals less than 10 cents per capita. Local health departments use these funds to provide a safe food supply; ensure clean water; and prevent the spread of communicable disease in our communities but without an increase, our health department cannot continue to ensure high quality services in our area. We are asking for an increase of \$1 per resident to enable us to continue to provide core public health services to our communities.

Kathy Kennell RN has resigned from the WIC Coordinator position. Amanda Dennis RN has been hired to be the WIC nurse along with other general clinic duties. Jill Kindred will take over the WIC coordinator duties.

## B. Nursing Report

Tondra

### Public Health

The federal Public Health Emergency (PHE) for COVID-19 ended on May 11, 2023. The waivers that WIC, Family Case Management and BBO services have been operating under the past 3 years expire 90 days after the PHE ends, August 9, 2023. We are expecting the implementation of a Hybrid Model once policies are reviewed. Currently we are offering in-person visits with the option of remote services.

Bicillin L-A, the treatment of choice for Syphilis is in limited supply due to increased demand. The FDA is expecting the shortage to last until the end of this year. The current supply of Bicillin is now prioritized for pregnant women infected with or exposed to syphilis and babies with congenital syphilis. Doxycycline is the alternative treatment currently used for non-pregnant people.

The Lead program was audited in March and did very well with no findings. A few recommendations were made during the visit and will be implemented.

COVID-19 vaccinations clinics continue to be offered every Monday at LCHD. All monovalent vaccines have been discontinued with new guidelines for the bivalent vaccines.

School physicals will start on June 14, 2023 and continue through August on an as needed basis.

IDPH is implementing a new program in coordination with UIC School of Public Health to combat viral respiratory diseases in Illinois Long-term Care Facilities. This will be a positive change linking local Health Departments and Long-term Care Facilities to state epidemiologists during Outbreaks.

IDPH and Illinois Department of Financial and Professional Regulation have finalized a new process to expand access to hormonal contraceptives, through a standing order that authorizes Illinois Pharmacists to dispense hormonal contraception. Pharmacists will have to undergo specific training and review the patient's CDC Medical Eligibility Criteria based risk assessment screening tool to ensure no contraindications to the requested

method. Pharmacists will also provide information about all methods of contraception and refer to a health care provider using their clinical judgement when needed.

**LCPHN:**

The following graph shows admissions, discharges, and unduplicated patients for the public health nursing program from March 2022 – May 2022.

	Start	Admitted	Discharged	End	< 65 years	≥ 65 years	Unduplicated Clients
PH Nurse	5	0	1	4	2	3	5

The following graph shows the number of visits per program by quarter.

	1st quarter	2nd quarter	3rd quarter	4th quarter	Total FY22	Total FY21	Total FY20	Total FY19	Total FY18
PH Nurse	45				186	186	300	490	543

C. CLIA Report

Tondra

See nursing report

All clinics are performing quality assurance testing as required and documenting on the log sheets.

D. Environmental Health Report

dsimmons

Recently a health advisory to increase awareness of the prevalence of per- and polyfluoroalkyl substances (PFAS) and the recommended health screenings for exposed populations based on a comprehensive National Academies of Sciences, Engineering, and Medicine (NASEM) report, issued in 2022 was sent out to the medical community by the Illinois Department of Public Health.

PFAS are group of human-made chemicals used in consumer products, industrial processes, and certain fire-fighting foams. The general population is exposed to low levels of PFAS in food packaging, water-repellent clothing, and stain-proof textiles. The National Health and Nutrition Examination Survey (NHANES) has detected PFAS in the blood of nearly all study participants. PFAS exposure has been associated with reduced antibody response, dyslipidemia, decreased infant and fetal growth, and increased risk of kidney cancer.

People living in areas where PFAS have been produced, used, or disposed may have higher exposures from ingesting contaminated drinking water (Steenland et al. 2009). In a statewide community water supply investigation, the Illinois Environmental Protection Agency (IEPA) detected PFAS above health-based guidelines in 5% of drinking water samples. Municipal water consumers and private well owners in these communities may have elevated PFAS blood levels. PFAS bioaccumulate in freshwater fish throughout the

U.S., with higher levels occurring near sources of PFAS contamination. Individuals who eat a diet high in fish and seafood may have higher PFAS exposures (Barbo et al. 2023).

This advisory was sent out due to testing by the Illinois Environmental Protection Agency of all Community Water Supplies in Illinois for PFAS. **NO COMMUNITY WATER SUPPLIES IN LIVINGSTON COUNTY HAVE TESTED POSITIVE FOR PFAS.**

The village of Saunemin is continuing to move forward in developing a wastewater plan. A video conference between village officials, the Illinois Environmental Protection Agency, and the Livingston County Health Department was held to discuss funding opportunities, the regulatory path, and possible solutions for their wastewater needs. In all it was a very productive meeting that gave village officials a good idea of the path forward to proceed in addressing their needs financially that will allow design and installation in a manner that protects public health and the environment.

A tire collection is being scheduled again for the month of September to start after Labor Day. The goal this year is to collect 1,200 tires, this number is dependent upon increased costs and the funds available. \$7,200 in direct costs was spent for the collection and disposal of 1,224 tires that was funded from the Vector Surveillance grant.

Certified food manger course and exam will be taking place during August.

#### E. Advisory Board Reports

##### a. CCU Advisory Board

Wednesday, May 10, 2023

8:30AM

- I. Call to order. Present: Mike Shaughnessy, Carol Flessner, Karen Donovan, Billie Henson, Tondra Harris, Erin Fogarty
- II. Approval of last meeting minutes.
- III. Community Care Program Updates
  - a. Staffing- Nayeli Lechgua-Knight attend IDOA certification training in March in Springfield. Her training continues here. She has been with us 3 months now. She has assisted us in two assessments with translation in Spanish. Our CCU is back out in the community doing all our assessments in person again.
  - b. Welcome Karen Donovan to the CCU Board-thank you Karen for joining us and helping us serve our Seniors in Livingston County. Rod Patterson will be stepping down due to personal reasons.
  - c. Billing Issues-not on our end. (Transfer in cases waiting on other counties to term).
  - d. IDOA New Aging Cares Network (includes a billing system)-was to launch in the summer but is again pushed back until Dec. 2023.

- e. IDOA- PHE unwinding plans-all cases must be reassessed if they were put on during covid-19 and were 1-over the asset level or 2-had a DON score of less than 29. All assessments are to be done in person unless they are pos for covid-19 or the facility does not let us in due to covid issues. We alert IDOA of those cases as they occur.
- f. APS (Now CHELP) reports and MOU's-Megan Ball is our local agent. We have no open cases currently.
- g. Effects on CCU's with the extra SNAP ending (OSF Peace Meals & Food Pantry's)- Our citizens are struggling with food costs. Our CCU updated the food pantry lists and are doing many referrals for OSF Peace. meals. We are giving every participant a new folder with available resources. Carol added that Meals on Wheels offers case by case discounts on their meals as well.
- h. Home care providers Updates- CCU is now arranging/ hosting in person Provider Meetings with Help at Home and Addus to discuss challenges with their services and how we can better all work together to serve our participants.
- i. MCO issues-they are not doing case management and they often do not communicate with the participants who then call us. We assist as much as possible. We do have one case that I am attempting to get Aetna to get back to me on because he is non-compliant and poses a safety risk to all agencies.
- j. Medicaid unwinding effects on CCU's- Medicaid has now changed the asset level from \$4000-\$17,500 (same as IDOA). That means ALL current cases must have applied for Medicaid and all new incoming cases as well. This will be done as part of our comprehensive assessments and will require a follow-up visit. Medicaid is now doing redeterminations for their benefits. Our CCU made flyers for all participants. Staff review it at each visit. We print the monthly list of those due and are calling to remind them to reapply by the due date. We will go out and assist them if needed, to prevent losing coverage. Our marketing director Erin Fogarty has also done many press releases and FB posts.

**IV. Adjournment – next meeting August 16, 2023 at 8:30am**

**V. Approval of Minutes:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**b. Healthy Families Advisory Board**

May 17, 2023

**MEMBERS PRESENT:** Megan Fehr, Erin Fogarty, Sarah Brummitt, Triscia Brubaker, Trevor Runyon

The meeting was called to order @ 9:30 am.

Last meetings minutes were reviewed and approved.

Megan reported a current caseload of 26 families.

The group discussed the announcement of the OB at SJH shutting down as of September 1, 2023 and what impacts this will have not only on the HFI program, but also WIC, FCM and BBO. Tricia asked if it was possible for Megan to reach out to HV agencies in McLean County to see if we could "tag team" and present what services we provide in both counties, to the hospital social workers/case managers at both OSF St. Joseph and Carle, which are both located in Bloomington/Normal. Megan thanked Tricia for suggesting this and will make some phone calls to both HFI providers for McLean County. Megan also shared that she has contact at Gibson City Hospital in the OB department who agreed to connect her with the WIC Coordinator and Social Worker, to provide resources in our area and provide information on the Healthy Families program.

Megan and Erin shared information on the Healthy Equity board and when we plan to meet (June 8 at 9:30). Erin shared her expectations for this meeting and shared the list of questions should would like each agency to answer before the meeting.

Megan also informed the board that DHS would like the program to add another home visitor due to being a Level 1 priority county. Discussion held around barriers we may face with adding another home visitor; case load size, hiring, training, etc.

The meeting was adjourned at 10:30. The next HFI Advisory Board meeting will be held on August 16, 2023 at 9:30 am

c. I&E Committee

## INFORMATION AND EDUCATION COMMITTEE MEETING MINUTES

Date: March 7, 2023

Time: 11:30 – 12:30

Place: Livingston County Health Department

Agenda: Introduction of Members  
Review of FY22 materials  
New Content  
Family Planning work plan  
340B Program  
Program Statistics  
Client Satisfaction Survey Review  
Outreach

Attendance: Mary Kennedy, Erin Fogarty, Jodi Moritz, Jennifer Steidinger, Tondra Harris, Mary Jo Krall, Maria Chavez, Jessica Mills, Patty Haberkorn, Triscia

Brubaker, Alyssia Christ, Christine Myers, Madalyn Lane, Teresa Diemer, and Susan Bursztynsky

- Members:
- Patty Haberkorn – Futures Unlimited (agency for those with developmental disabilities)
  - Susan Bursztynsky – Safe Journeys (domestic violence and sexual assault services)
  - Sarah Brummitt – Hope Pregnancy Center
  - Triscia Brubaker – Livingston County Workforce Services
  - Alyssia Christ – Life Center for Independent Living
  - Madalyn Lane – Livingston County Probation Office
  - Christine Myers – Commission on Children & Youth and Homeless Coalition
  - Teresa Diemer – IHR Counseling Services

Updated Forms: There were no new/updated forms to review.

Materials Reviewed: New materials, including the distribution of Narcan and Healthy Relationships handouts, were reviewed and approved by the committee. Maintained use of current educational pamphlets was also approved by the committee. Erin Fogarty also reviewed the Prezi presentation used during STI/pregnancy prevention outreach at area high schools. All committee members were given an opportunity to provide feedback on these materials. They were found to be consistent with Illinois Family Planning Program and Title X requirements, as well as the educational and cultural background of the clients in Livingston County's Family Planning Clinic.

Work Plan: The Family Planning work plan was discussed. Progress is being made in meeting all work plan objectives. We are still trying to increase our number for male clients.

340B Program: The changes to the funding and Illinois Family Planning Program guidelines were reviewed by the committee. The LCHD is still acquiring birth control through the new 340B program that began January 2020. Since Illinois began participating in federal Title X again as of FY23, updates to the 340B funding were expected in the next fiscal year; however, no new updates have been provided yet by IDPH.

Statistics: The LCHD Family Planning Program statistics were reviewed by Erin Fogarty, highlighting the demographics of clients and the continued struggle to reach males. Committee members were offered an opportunity to ask questions, of which there were none.

Satisfaction Surveys: Responses to client satisfaction surveys were reviewed by the committee. Expanded appointment availability was discussed; however, barriers to this change were identified, including limited availability for the clinic's APRN and alignment with LCHD's operating hours.

Outreach: Erin Fogarty reported on facilitating Family Planning & STD prevention education at area high schools, including Pontiac, Prairie Central, Flanagan/ Cornell, and Dwight. As in year's past, discussion concerning the inclusion of Tri-Point high school was had, with Ms. Fogarty reporting difficulty in receiving a response from the school's health education teacher. Ms. Fogarty also reported facilitating different Erin's Law presentations for three separate age groups at LCSSU – elementary, junior high, and high school.

The committee also discussed program referrals to Safe Journeys, Livingston Workforce Services, Institute for Human Resources (IHR), Better Birth Outcomes (BBO), WIC, Healthy Families Illinois (HFI), and the Illinois Breast & Cervical Cancer Program (IBCCP). Referral to tobacco/vaping cessation resources was also reviewed with the committee as a new in-person smoking cessation program is being offered in Livingston County through the LCHD.

#### **IV. Quarterly Financial**

jdever

Quarterly Financial:

The beginning balance as of March 1, 2023: \$1,649,943.59. Receipts: \$416,283.94. Disbursements: \$524,415.95. Balance on hand as of May 31, 2023: \$1,541,811.58.

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

#### **V. Quarterly Wellness Financial**

jdever

Quarterly Wellness:

The beginning balance as of March 1, 2023: \$20,794.62. Income: \$6,630.48. Expenses: \$8,204.86. Balance on hand as of May 31, 2023: \$19,220.24.

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

#### **VI. Gladys Kohrt Memorial Fund**

jdever

Quarterly Kohrt:

The beginning balance as of March 1, 2023: \$5,357.09. Income: \$100.00. Expenses: \$699.69. Balance on hand as of May 31, 2023: \$4,757.40 Planters/flowers purchased for front entrance and beside bench. Family was notified.

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

#### **VII. Donation/Cancer Fund**

jdever

Quarterly Donations:

The beginning balance as of March 1, 2023: \$23,014.51. Income: \$80.06. Expenses: \$0.00. Balance on hand as of May 31, 2023: \$23,094.57.

Quarterly Cancer:

The beginning balance as of March 1, 2023: \$55,117.80. Income: \$2,100.00. Expenses: \$3,519.48. Balance on hand as of May 31, 2023: \$53,698.32.

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

#### **VIII. Old Business**

A. Update on Drive-thru Facility



RFP will be re-issued.

## **IX. New Business**

### **A. Board of Health Appointments**

Armin Groom and Janine Boggs, J.D. 6/23 - 6/26

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

### **B. Advisory Board Appointments**

#### **a. CCU Advisory Board**

Rod Patterson - Resigned from Board.

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

#### **b. SBHC Advisory Board**

Norma Francis - Retired SBHC professional staff.

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

### **C. Approval for New Grant**

Strengthening Illinois PH Administration - \$70,000/5 years.

#### **a. Strengthening Illinois Public Health Administration**

Funds to be used for workforce development activities, including hiring, retention, training and incentives.

Grant is for \$350,000 over 5 years, not \$70,000/year for 5 years. This information was shared after the agenda had been posted. Focus will be on two areas: 1) To reward staff for longevity with policy being developed for bonuses at major milestones and 2) For training new staff, with emphasis on hiring early to provide time to adequately learn job duties. Board approval given to accept grant. Dr. Austman requested Employee Retention policy be brought back to next meeting for review and approval. Discussion re: use of funds to assist staff with continuing education. That would be allowed under this grant.

Move: Jeanne Elliott, R.N. Second: John M Rinker, M.D. Status: Passed

### **D. FY22 County Financial Audit**

No findings for County or Health Dept. on the annual audit.

### **E. Agreement between Board of Health & TB Board**

Agreement approved as submitted.

Move: Katherine Austman, M.D. Second: Jeanne Elliott, R.N. Status: Passed

### **F. Record Retention**

No changes.

### **G. Organizational Charts**

Approved as submitted.

Move: Katherine Austman, M.D. Second: Patricia Platz, R.N. Status: Passed

H. Affirmative Action Policy 2023/2024 Goals & Workforce Analysis

Approved as submitted.

Move: Katherine Austman, M.D. Second: John M Rinker, M.D. Status: Passed

I. Linguistic and Cultural Competency Plan

Approved as submitted.

Move: Patricia Platz, R.N. Second: Jeanne Elliott, R.N. Status: Passed

J. Fee Schedule

Reviewed the changes to vaccine related fees. Donnie discussed the removal of the mobile food stand fee, since those are now considered a food establishment.

Move: John M Rinker, M.D. Second: Katherine Austman, M.D. Status: Passed

K. Policy Review/Approval

a. Better Birth Outcomes

Amended per Program specific guidelines.

Move: Jeanne Elliott, R.N. Second: John M Rinker, M.D. Status: Passed

b. CLIA Policies

No changes.

Move: Jeanne Elliott, R.N. Second: John M Rinker, M.D. Status: Passed

c. Family Case Management Policies

No changes.

Move: Jeanne Elliott, R.N. Second: John M Rinker, M.D. Status: Passed

d. Family Planning Policies

Updated per new STI treatment guidelines.

Move: Jeanne Elliott, R.N. Second: John M Rinker, M.D. Status: Passed

e. School Based Health Center

Updated per new STI treatment guidelines.

Move: Jeanne Elliott, R.N. Second: John M Rinker, M.D. Status: Passed

f. WIC/Peer Counseling Policies

Amended per Program specific guidelines.

Move: Jeanne Elliott, R.N. Second: John M Rinker, M.D. Status: Passed

L. Elections of Officers

Consensus to delay until next meeting when more members present.

M. FY 24 Budget - Finance Committee Appointment

Dr. Day and Armin Groom appointed to committee. To meet in July/August.

N. Employee Activity Report

No questions.

O. Livingston County Health Department Program Statistics

No questions.

P. Other

No other business brought before Board.

**X. Adjourn**

Next meeting will be September 11, 2023

Respectfully submitted,



Armin Groom,  
Board of Health Secretary

Move: Patricia Platz, R.N. Second: Katherine Austman, M.D. Status: Passed